APPLICATION FOR CANCELLATION OF ADMISSION (1st and iind Term)

(JUNIOR COLLEGE)

Date :

To,
The Principal,
Mithibai College of Arts, Sci. & Com.
Vile Parle (West),
Mumbai - 400 056.

Sir,

I would like to cancel my admission in the College. My particulars are as under :-

1. NAME : SHRI/MISS _____
(Surname) (Own Name) (Father's Name)

2. CLASS : _____ DIV. : _____ ROLL NO. : _____

3. FEE RECEIPT NO : _____ DATED : _____

4. RESIDENTIAL ADDRESS : _____

_____ TEL NO. : _____

I request you to return my original certificates and refund the fees as per rules.

Yours faithfully,

_____ _____
Signature of the Guardian Signature of the Student

Cancel the admission return the original certificates and refund the fees as per rule.

_____
Authorised Signatory

Received the following original certificates :

1. Original Mark-sheets.
2. School Leaving Certificate.
3. _____

Signature of the Student

Admission Cancelled :

1. Original certificates issued.
2. Fees Refunded Rs. _____

_____
Signature of the Clerk

Date : _____

(FOR UN-AIDED DIVISION)

Cheque of refund of fees to be drawn in favour of _____