



Shri Vile Parle Kelavani Mandal's
**MITHIBAI COLLEGE OF ARTS, CHAUHAN INSTITUTE OF SCIENCE &
AMRUTBEN JIVANLAL COLLEGE OF COMMERCE AND ECONOMICS**
(AUTONOMOUS)



NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016)

Granted under RUSA for Research, Innovation and Quality Improvement
Granted under FIST-DST & Star College Scheme of DBT, Government of India
Best College (2016-17), University of Mumbai.

**Minutes of 4th Meeting of the Governing Body held on Friday, 5th
July, 2019 at 11.30 am in the Conference Room at Hon'ble
President-SVKM's Office, 10th floor, NMIMS Building, Vile Parle
(West), Mumbai 400056**

Members Present:

	Chairman:
1	Shri Amrish Patel, President, SVKM
	Member:
2	Shri Shalin Divatia, Hon. Jt. Secretary, SVKM
3	Shri Asoke Basak, CEO, SVKM
4	Dr. M.N. Welling, Advisor to the President-SVKM & Chancellor-NMIMS
5	Dr.(Mrs.) Nupur Mehrotra, HoD, Dept. of Biochemistry
	University Nominee:
6	Dr. (Ms.) Latha Pillai, Advisor, NAAC
	University Nominee:
7	Dr. Ancy Jose, Principal, Nagindas Khandwala College
	Ex-Officio:
8	Dr. Rajpal Shripat Hande, Principal
	Special Invitee:
9	Ms. Sonali Chatterjee, Associate Professor, Dept. of Economics
10	Dr. Mahesh Bhagwat, HoD-Political Science

Note: It was noted that the nominee of the State Government in the Governing Body was yet to be received.

Shri Amrish R. Patel, President-SVKM was in the Chair.

The Agenda wise detailed deliberations & decisions taken thereon were as follows:



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Sr. No.	Item	Remarks
1	Welcome & Introductory remarks by the Chairman.	Principal & Ex-Officio Dr. Rajpal Shripat Hande welcomed the Chair and all the members present in the house.
2	Leave of Absence, if any	Leave of absence was granted to: 1) Shri Deepak Ghaisas, Chairman, Gencoval Strategic Services Pvt. Ltd. 2) Mrs. Nilima Desai, Associate Professor, Dept. of Chemistry 3) Shri M.R. Jain, Associate Professor, Dept. of Accountancy
3	To confirm minutes of the last meeting of the Governing Body held on 3 rd May, 2019	Suggestions for correction in the draft minutes were given as under: At page 1, 4 th last line, the sentence "Note: The name of the nominee of the State Government at the Governing Body was yet to be received" be replaced a sentence "It was noted that the nominee of the State Government in the Governing Body was yet to be received". At page 1, last line, "The Agenda wise detail deliberations & resolution took place, were as follows" be replaced by a line "The Agenda wise detailed deliberations & decisions taken place are as follows": At page 2, point 3, in remarks column, first line, after word were, words "given as under:" be added. At page 3, the sentence "RESOLVED that the minutes be confirmed and signed, after necessary corrections therein as noted above" be replaced by a sentence "RESOLVED that the minutes be confirmed and signed, after incorporating the necessary corrections mentioned above". At page 3, point 4, in remark column, the sentence "On the basis of Review, the following suggestions were made:" be replaced by a sentence, "The Principal presented a review of the major activities & developments since the last Governing Body meeting.



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There were discussions & deliberations on some of these points. The main suggestions which were made by the members of the Governing Body are as follows:"

At page 3, point 4, in remark column, at first bullet, the sentence "About research papers, it's SCOPUS indexed or otherwise as also its impact factor needs to be mentioned" be replaced by a sentence "About research papers, it was suggested that information as to the impact factor of the publication be mentioned."

At page 3, 2nd bulleted sentence after word mentoring the words "needs to be strengthen" be replaced by words "needed to be strengthened." Also, in 3rd bulleted sentence words "forth in" be replaced by a word "before".

At page 3, at 4th bullet, in 6th line, the word "package" be replaced by a word "packages".

At page 3, at 5th bullet, the sentence "It should be ascertained that more & more number of students under autonomy attain employability" be replaced by a sentence, "It was emphasized that more & more number of students should be appropriately employable.

At page 3, in 3rd last para, a word "like" between words devises & jammer be added, and at last sentence after the word "wish" be replaced by a word "wished".

At page 3, 2nd last para, the sentences "The Principal stated that earlier T.Y. cases of usage of unfair means were referred to University. Now all cases are dealt with the college Unfair Means Inquiry committee." be replaced by the sentences "The Principal informed that earlier cases pertaining to unfair means T.Y. examinations were referred to University. Now all cases are dealt with by the college Unfair Means Inquiry committee". Also at last line, words "such as half sleeves shirts, etc." be replaced by words "to prevent use of unfair means in examinations."

At page 4, A, in remark column, first sentence "With due respect to the Academic Council resolutions, it was observed that" be replaced by a sentence "The recommendations made in the Academic Council were discussed & the following observations

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were made--

At page 4, A, 4th bulleted sentence "At page 76, Prof. Shirvaikar and Prof. Ms. Khandeparkar are from Stats. and not from Maths." be deleted.

At page 4, A, in 5th bulleted sentence, the words "actually of 4½ year +" be replaced by a word 'including'.

At page 4, A, 6th bulleted sentence the word "attract strength of the" be replaced by words "provide strength to".

At page 4, A, 7th bullet the sentence "To come with more homework on launching new programs in next GB meeting, but the above said course be passed for implementation" be replaced by a sentence "To prepare proposals for launching new programs & place in next GB meeting".

At page 4, A, in 2nd last para, line no. 3, words "in view of autonomy, however, she opined on specifying learning outcomes" be replaced by words "in view of autonomy. However, she suggested that learning outcomes be identified & also documented." Also in the 5th line, word "to" be deleted.

At page 4, B, in remark column, 2nd last line, the sentence "TY level, a lot of diversity incorporated" be replaced by a sentence "TY level, a lot of diversity was incorporated". Also last line, the sentence "Program be purely unaided" be replaced by a sentence "Program to be purely unaided".

At page 5, first bulleted sentence "Lot of good work done or proper efforts are taken to introduce the courses, but delivery is not observed" be deleted.

At page 5, 4th bullet, the sentence "Need to be informed to University after GB meeting" be replaced by a sentence "Need to inform University after GB meeting approval".

At page 5, at 5th bulleted line, sentence "1st year B.Com. Special Batch started in academic year 2018-19 be continued as it is, as an aided program" be replaced by a sentence "1st year B.Com. Special Batch started in academic year 2018-19 be continued as an aided program till completion".

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At page 5, after 5th bullet, in first para, in first line, the words “still strengthen streamlining” be replaced by words “further strengthen and streamline”.

At page 5, the sentence “The Special Batch of B.Com. as well as B.Com. (Hons.) course which is passed through AC meeting, is RESOLVED to pass BCom. (Honours) one division to be started from academic year 2019-20 on unaided basis” be replaced by sentences “The Special Batch of B.Com. as well as B.Com. (Hons.) program was approved by the Academic Council. It is resolved to approve starting one division (60 students) of the B.Com. (Honours) program, from academic year 2019-20 on unaided basis.”

At page 5, B(i) in remark column, first two bulleted sentences i.e. “Corrections at consequential places in the document are not made. Attendance norms (at Page 88) to be ascertained” be deleted.

At page 5, B (i) in remark column, 3rd bulleted sentence “The Chair stressed to make 75% attendance overall & 70% per course, mandatory for both aided as well as unaided courses, except 70% attendance may be allowed under medical ground, cultural, etc.” be replaced by a sentence “The Chair stressed to make 75% attendance overall & 70% per course, mandatory for both aided as well as unaided courses, condonation of 5% attendance i.e. upto 70% may be allowed under medical ground, cultural, etc. by the Principal.”

At page 6, in 2nd last line of first para, the words “to put forth” be replaced by words “to be put”.

At page 6, point no.6, in remark column, in 4th para, a word “detail” be replaced by a word “detailed”

At page 6, point no.6, in remark column, in 4th para, the sentence “RESOLVED that-all the recommendations of the Finance Committee presented in the GB meeting be passed, except the change in revision in fees i.e. increase by additional Rs.3,000/- per year (F.Y., S.Y., T.Y.) in each of the self-financed courses such as B.M.S, B.F.M., B.A.F., B.B.I. & B.M.M. to be implemented from academic year 2019-20 onwards, be passed”

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be replaced by sentences "RESOVED that all the recommendations of the Finance Committee presented in the GB meeting be passed. About the fee structure recommended by the Finance Committee, the Governing Body members felt it inadequate since fee revision is done almost after 10 years, therefore it is further resolved that the fees be further increased by additional Rs.3,000/- per year (F.Y., S.Y., T.Y.) in each of the self-financed courses such as B.M.S., B.F.M., B.A.F., B.B.I. & B.M.M to be implemented from academic year 2019-20 onwards."

It was RESOLVED that the minutes be confirmed and signed, after incorporating the necessary corrections mentioned above.

It was suggested that-

- Action Taken Report (ATR) be placed as an item of agenda before the GB meetings in future.

The ATR was given by the Principal, as follows-

- Placement-The Officers concerned were called to give the report on placement.
- Curriculum revision for postgraduate (PG) course in Chemistry & Zoology was completed and passed in the AC meeting held on 21st June 2019.
- Complete structure of 5 years of Integrated Programs passed in the AC meeting along with details of 1st year of the integrated programs – It was informed that the same is in process.
- It was pointed out that in the minutes credit equivalence of lectures & practicals mentioned on page 6, 5th bulleted point, as-
"a) At UG 1.25 lectures = 1 Credit
b) At UG 1 practical = 2.5 lectures = 1 Credit
c) At PG 1 lecture = 1 Credit
d) At PG 1 practical = 2 lectures = 1 Credit."
were not clear.

As per suggestions given, corrections were carried out to make the relationship of lectures to credits clear beyond any doubt.

Principal Dr. Hande informed that a Committee has been formed under convener-ship of Vice Principal Dr. Meenakshi Vaidya



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		<p>with faculty Vice Principals and other concerned members, to frame the credit policy and have credit equivalence for all courses in Arts, Commerce & Science faculty. It was, therefore, suggested that till the final decision of the Committee was arrived at, following replacement in the draft minutes be made on page 6, 5th bulleted point i.e.</p> <p>“Undergraduate (UG) a) Theory : 1.25 lectures (48 minutes) is equivalent to 1 Credit b) Practical : 2.5 lectures (48 minutes) is equivalent to 1 Credit</p> <p>Post-graduate (PG) c) Theory : 1 lecture (60 minutes) is equivalent to 1 Credit d) Practical : 2 lectures (60 minutes) is equivalent to 1 Credit.”</p> <p>The final decision of the aforesaid Committee about Credit policy be brought as and when received for approval in the ensuing Governing Body meeting.</p> <ul style="list-style-type: none"> • At UG, the lecture was for 48 minutes while at PG, 1 lecture is for 1 hour. It was further suggested by the house that Lecture be conducted for 60 minutes instead of 48 minutes as per current status, if permissible under the government norms, may be implemented from next academic year 2020-21. • Add-on certificate courses to be added further. • The house was informed that notification of introducing B.Com. Hons. program was communicated in writing to the University of Mumbai.
4	Principal's review of the activities & results	<p>Rankings:</p> <ul style="list-style-type: none"> • The house congratulated the Principal and the college faculty & staff for the very good rankings awarded to the college. <p>Results:</p> <ul style="list-style-type: none"> • It was informed that this was the first time that all the results of the college were declared under autonomous status. • It was suggested to present the results of previous year so as to compare it with the present year's results. • It was noticed that the passing results of TYBCom were as low as 67.74%. It was informed that the same was



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specifically due to internal assessment in Accountancy course.

- The President emphasized that the causes of such low results be introspected & examined, especially for finding out any lacuna in teaching-learning process. If same was observed, ways to remove such lacunae be put to action to get the desired outcome.
- The Principal informed that in most of the self-financed courses like TYBMM, FY/SY/TY Biotechnology the results were 100%.
- The Chair expressed concern over the fact that when the college admits students to degree programs having a high % like 80% & above, then how some students fail? He stressed on tightening the attendance by calling parents, so that students attend college classes regularly.
- It was also suggested to closely monitor the courses even where 100% results were observed. Moderators reports to be analysed and consequent feedback be given to faculty.
- It was suggested to ascertain that the workload of teachers of aided courses was not disturbed leading to government implications, as a consequence of departmental restructuring, which has been carried out.

RUSA grant:

- It was expressed that the grant of Rs.2.5 Crores released until now (out of Rs.5 Crores grant) should be fully utilized.
- The Principal informed that the utilization certificate was submitted to the concerned RUSA office.
- The Principal further informed with reference to MHRD meeting at Delhi that it was informed in the said meeting that the remaining grant of Rs.2.5 Crores will be released to the college by September 2019 and the entire grant of Rs.5 Crores to be utilized by the end of the financial year. It was also informed that the colleges which successfully utilise the grant under RUSA-2, will be eligible for RUSA-3, which will be five times of RUSA-2. Also the colleges would then be eligible under category of Standalone University. RUSA-3 is expected by May 2020 under five-year plan of 2020-2025.



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5	To consider recommendations of the Academic Council meeting held on 21 st June, 2019	Postgraduate (PG) Courses: <ul style="list-style-type: none">• The Principal informed that some PG departments have submitted requirement for increasing the intake capacity of students. Proposals received for increase in intake capacity of students from these departments are being sent to the University, to be implemented from next academic year 2020-21 after approval. In some other departments, depending upon the available laboratory space (case to case) request for intake increase were not found feasible.• With reference to syllabus revision of M.Sc. Zoology (accepted by the Academic Council) it was expressed to explore providing course/syllabus in aqua food processing, prawns culture and such other courses which were in high demand.• A system of monitoring PG students' progression should be put in place to overview what the students do after they pass the PG examinations.• The Principal informed that the program outcome/ course outcome as per the format of UGC/NAAC has been submitted by all the HoDs of respective departments. However, it was suggested to have certain pedagogy/evaluation tools for getting clarity about the outcome and the same be closely assessed.
6	To consider the revised Examinations & Evaluation Guidelines finalized by a Committee headed by Dr. M.N. Welling as suggested by the Governing Body in its last meeting on 3 rd May, 2019	<ul style="list-style-type: none">• With respect to 75% attendance of students as a requirement for appearing for term end examination, as mentioned in the Examination Guidelines, it was suggested to have redressal of the cases of students having low attendance on account of genuine medical emergency beyond the purview of Principal's appeal. The Hon'ble Chair has suggested to appoint a Committee (Appellate Authority) at SVKM Management level comprising of-<ol style="list-style-type: none">1) President-SVKM & Chairman-Governing Body2) CEO-SVKM-Shri Asoke Basak3) Adviser to the President-SVKM-Dr.M.N. Welling <p>This committee will review and take appropriate decision with respect to the low attendance cases of students of genuine medical emergency or any other genuine reason as recommended by the Principal, with immediate effect.</p>



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		<ul style="list-style-type: none">As regards PET for Ph.D., it was suggested that initially for 3 years, college should go with the University PET system, but after that the PET be conducted by the autonomous college itself. It was suggested to make relevant amendment in the guidelines for the enforcement of PET for Ph.D. <p>It was resolved to approve the guidelines unanimously if there are no corrections.</p>
7	To nominate by the Governing Body one evaluator on the Unfair Means Enquiry Committee	Unfair Means Inquiry Committee: <ul style="list-style-type: none">The Governing Body nominated Mr. Ashish Apte as one Evaluation Expert on the Unfair Means Inquiry Committee.For other names on the Unfair Means Inquiry Committee, the Principal was instructed to submit the revised list of Unfair Means Inquiry Committee members to the Chair and get it approved.The Chair stressed that this committee should act independently and the members of the committee should not come under pressure of any undesired elements for review the committee's decision/s.
8	To consider the Fee Structure for (a) B.Com. (Hons.) program & (b) TYBA Psychology (additional intake), started in the College from academic year 2019-20	The fee structure was unanimously approved by the Governing Body for (a) B.Com. (Hons.) program (b) TYBA Psychology (additional intake) started in the College from academic year 2019-20. The approved fee structure is given in Annexure-6.
9	Any other item with the permission of Chair.	Examination remunerations: <ul style="list-style-type: none">It was suggested to ascertain as to if Understudy was still required since the workforce was already given in examination cell as per need.The Chair authorised a Committee comprising (1) Dr. M.N. Welling (2) Mr Asoke Basak & (3) Dr. Rajpal Shripat Hande-Principal, to look into and finalize the examination remunerations to be implemented with



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immediate effect.

- The Chair opined that the examination holds most importance in the academic institute, and the status of an institution's credibility maximally depends on the same.

Placement & Training Committee:

- The Convenor of the committee Dr. Meghana Talpade, Mr. Nainesh Koli-Placement Officer & Ms. Amrita Phillips-Soft Skill Training Officer, presented their report to the house.
- It was reported that students particularly of BCom. & BAF classes were offered packages ranging from Rs.5 to 18 lakhs but the students did not qualify in the interview process for higher packages mentioned.
- It was suggested to identify such students by the placement cell who are actually interested in taking up the placements & be groomed.
- It was suggested to prepare a data of placements in a matrix format providing information on placements, course wise, package wise i.e. Rs.1-3 lakhs, 3-5 lakhs, 5-7 & so on. The same to be presented in the next meeting enabling to have clarity on the placements.
- It was suggested that the postgraduate students should get placements as this was neglected so far. It was suggested to give focus on PG students interested in placements.
- It was suggested that the placement cell, simultaneously with the departmental faculty should contact companies/organizations and add value to market our students, which would will help in getting better placements.
- It was reported that students were not keen in internships due to strictness in attendance, so a solution was required on this issue.
- It was suggested to have internships/placements programmes in vacation period so that maximum number of students may participate.
- It was suggested to get feedback from companies to know our students' strengths & weaknesses.
- It was reported that the students were declined by companies due to low general awareness & lack of knowledge on the company profile, etc.



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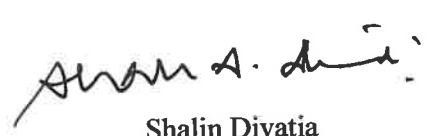


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	<ul style="list-style-type: none">• Mrs. Sonali Chatterjee, Entrepreneurship Development Cell Convenor gave report about the activities of the cell.
	As there were no other matter came up for discussion, the meeting concluded with vote of thanks to the Chair.


Dr. Rajpal Shripat Hande
Ex-Officio-Governing Body
(Principal)


Shalin Divatia
Chair - 5th Governing Body Meeting
held on 5th December, 2019



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Minutes of 5th Meeting of the Governing Body (GB) held on Thursday, 5th December, 2019 at 11.30 am in the Conference Room at Hon'ble President-SVKM's Office, 10th floor, NMIMS Building, Vile Parle (West), Mumbai 400056

Members Present:

Members	
1	Shri Shalin S. Divatia, Hon. Jt. Secretary, SVKM
2	Shri Asoke Basak, CEO, SVKM
3	Dr. M.N. Welling, Advisor to the President-SVKM & Chancellor-NMIMS
4	Shri Deepak Ghaisas, Chairman-Gencoval Strategic Services
5	Dr.(Mrs.) Nupur Mehrotra, HoD, Dept. of Biochemistry
UGC Nominee:	
6	Dr. (Ms.) Latha Pillai, Advisor, NAAC (Retd.)
State Government Nominee:	
7	Dr. Rohidas Kale, Joint Director, Higher Education, Mumbai Region, Mumbai
University Nominee:	
8	Dr. Ancy Jose, Principal, Nagindas Khandwala College
Ex-Officio:	
9	Dr. Rajpal Shripat Hande, Principal
Special Invitee:	
10	Ms. Sonali Chatterjee, Associate Professor, Dept. of Economics
11	Dr. Mahesh Bhagwat, HoD-Political Science
12	Shri M.R. Jain, Associate Professor, Department of Accountancy

Shri Shalin S. Divatia, Hon. Jt. Secretary-SVKM was in the Chair.

The Agenda wise detailed deliberations & decisions taken thereon; were as follows:

Sr. No.	Item	Remarks
1	Welcome & Introductory remarks by the Chairman.	The Principal & Ex-Officio Dr. Rajpal Shripat Hande introduced Dr. Rohidas Kale, Joint Director, Higher Education, Mumbai Region, Mumbai as State Government Nominee on the Governing Body and welcomed him with floral bouquet. Dr. Hande also welcomed the Chair and all the members present in the house.



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2	Leave of Absence, if any	Leave of absence was granted to: 1) Shri Amrish R. Patel, Hon'ble President, SVKM Chairman-Governing Body 2) Mrs. Nilima Desai, Associate Professor, Dept. of Chemistry
3	To confirm minutes of the 4 th meeting of the Governing Body held on 5 th July, 2019	<p>Suggestions for correction in the draft minutes were given as under:</p> <ul style="list-style-type: none">It was informed that there was no clarity in Credit policy mentioned on page 6, 4th bulleted point i.e. “a) At UG 1.25 lectures = 1 Credit b) At UG 1 practical = 2.5 lectures = 1 Credit c) At PG 1 lecture = 1 Credit d) At PG 1 practical = 2 lectures = 1 Credit.” <p>Principal Dr. Hande informed that a Committee has been formed under convener-ship of Vice Principal Dr. Meenakshi Vaidya with faculty Vice Principals and other concerned members, to frame the credit policy and have credit equivalence for all courses in arts, commerce & science faculty. It was, therefore, suggested that till the final decision of the committee arrives, following replacement in the draft minutes be made on page 6, 4th bulleted point i.e</p> <p>“Undergraduate (UG) a) Theory : 1.25 lectures (48 minutes) is equivalent to 1 Credit b) Practical : 2.5 lectures (48 minutes) is equivalent to 1 Credit</p> <p>Post-graduate (PG) c) Theory : 1 lecture (60 minutes) is equivalent to 1 Credit d) Practical : 2 lectures (60 minutes) is equivalent to 1 Credit.”</p> <p>The final decision of the aforesaid committee about Credit policy be brought in for approval in the ensuing Governing Body meeting.</p> <ul style="list-style-type: none">On page 9, third para; in first line of bullet point, a word ‘to’ after words ‘As regards’, be deleted. <p>It was RESOLVED that the minutes be confirmed and signed, after incorporating necessary corrections as mentioned above.</p>



4	Action Taken Report	<p>Out of ATR presented to the house, following points were to be clarified:</p> <p>Results-</p> <ul style="list-style-type: none">• The results on switching over to autonomy status were found to be better comparatively in some programs.• For both the low or high results, the Principal informed about the reasons therefor as analysed by faculty Vice Principals and presented in the document-Appendix-B, page 20. <p>However, to have a clear picture about the same, the <i>Principal was directed to have a separate meeting with the concerned faculty and get the real time analysis of results for the next GB meeting.</i></p> <ul style="list-style-type: none">• It was observed that the results of examinations held in Oct/Nov 2019 have not been declared as yet.• The reasons for not declaring the aforesaid results were informed to be specifically due to assessment not done by visiting faculty and unavailability of moderators.• It was suggested to have a compliance calendar of examination/evaluation/result process, be implemented.• It was emphasized to declare results of the examinations in the prescribed time frame, as mentioned in the Maharashtra Public Universities Act, 2016. <p>M.Sc. Part II Zoology (Oceanography) syllabus-</p> <ul style="list-style-type: none">• Revised list of Reference books to be mentioned for the above curriculum as well as all course curricula.
5	Principal's review of the activities	<ul style="list-style-type: none">• Regarding research publications, it was stated that only Thompson & Reuters impact factor is desirable for consideration.• The house congratulated the Principal & his team for the remarkable achievements of students stated on page 33-34 of the 5th GB agenda document.
6	To consider recommendations of the Academic Council meeting held	<p>Ph.D. degree/course work-</p> <ul style="list-style-type: none">• It was informed that the course work is normally conducted by/at the college.• The chair expressed that Mithibai students should be the



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	<p>on 30th September, 2019</p>	<p>benchmark for others. So, it is desired that the college should come out with a unique criteria by going through criteria followed by other renowned universities.</p> <ul style="list-style-type: none"> • It was expressed that as per UGC norms, the PET and course work were to be followed as per university guidelines. Queries on the same have been put forth before University of Mumbai by all autonomous colleges. Principal Dr Hande informed that the matter ^{is now} pending with the university and the decision was awaited. The State Government Nominee Joint Director Dr. Rohidas Kale expressed that he would speak to the Vice Chancellor in that regard. • It was desired that close monitoring be done for Ph.D programs, since the quantum of Ph.D. guides and the students for Ph.D program is skewed. • The Chair expressed that Principal Dr Hande should submit a summary chart for the entire Ph.D. process/work, students year-wise, along with quantitative requirements, if any & other required issues, after discussing with the faculty concerned. <p>Thereafter, it was RESOLVED that recommendations of the Academic Council meeting held on 30th September, 2019 be passed.</p>
<p>7</p>	<p>To consider the recommendations of the Finance Committee meeting held on 7th August, 2019</p>	<p>As the draft minutes of the Finance Committee held on 7th August, 2019 presented to the GB were not signed by all the members of the Finance Committee, it was suggested that the draft minutes be confirmed & signed by all members of the Finance Committee, in a brief meeting to be called by the Principal.</p> <p>Thereafter, it was RESOLVED that the recommendations of the Finance Committee meeting held on 7th August, 2019, be passed by the GB, subject to incorporation of necessary change/s, if any, in the minutes & signatures of all the members of the Finance Committee thereon.</p>
<p>8</p>	<p>Any other item with the permission of Chair.</p>	<ul style="list-style-type: none"> • The status of curriculum revision was enquired and Dr Hande informed that the process for the same is on, and it will be presented in the next AC meeting. • It was desired that the Principal should personally speak to



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	<p>external experts, in case of need, to adhere to the timeline of assessment/moderation, etc. so as to avoid delay in declaration of results.</p> <ul style="list-style-type: none">• The Joint Director Dr. Kale expressed that Mithibai College is expected to be the benchmark institute, especially with respect to Institutional Social Responsibility, Best Practices, etc. and he further desired that the college lay more emphasis on it in the time to come. It was informed that the college was already doing such activity through it's Institutional Social Responsibility Committee, organizing NGO bazar, Joy of Giving & other such required events. Dr Kale desired that before every GB meeting, the best practices adopted should be presented <p>In short, as stated above, the Chair reiterated and desired that, the Principal may submit in next GB meeting the following-</p> <ul style="list-style-type: none">• Credit policy details• Result analysis - justification for low as well as high• Ph.D. related issues <p>As there was no other matter came up for discussion, the meeting concluded with vote of thanks to the Chair.</p>
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Dr. Rajpal Shripat Hande
Ex-Officio-Governing Body
(Principal)

Amrisha Patel
Chairman, Governing Body



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**Minutes of the 6th Meeting of the Governing Body held on
Tuesday, 16th June, 2020**

The 6th meeting of the Governing Body of SVKM's Mithibai College-Autonomous was held on Tuesday, 16th June, 2020 at 12.00 noon on Zoom meeting (being Lockdown period due to Covid-19 Pandemic).

Following members attended the meeting.

1. Shri Amrish Patel, Hon'ble President, SVKM - (in Chair)
2. Shri ShalinS. Divatia, Hon. Jt. Secretary, SVKM
3. Shri Asoke Basak, CEO, SVKM
4. Dr. M.N. Welling, Advisor to the President-SVKM & Chancellor-NMIMS
5. Dr. (Mrs.) Nupur Mehrotra, HoD, Dept. of Biochemistry
6. Mrs. Nilima Desai, Associate Professor, Department of Chemistry
7. Dr. (Ms.) Latha Pillai, Ex-Adviser, NAAC (UGC Nominee)
8. Dr. Ancy Jose, Principal, Nagindas Khandwala College (University Nominee)
9. Dr. Rajpal Shripat Hande, Principal (Ex Officio)
10. Ms. Sonali Chatterjee, Associate Professor, Dept. of Economics (Special Invitee)
11. Dr. Mahesh Bhagwat, HoD-Political Science (Special Invitee)

1. Welcome & Introductory remarks by the Chairman

Principal Dr. Rajpal Shripat Hande welcomed the Chairman and on behalf of Chairman welcomed the members of the Governing Body.

2. Leave of Absence, if any

Leave of absence was granted to following members.

1. Shri Deepak Ghaisas, Chairman-Gencoval Strategic Services
2. Dr. Rohidas Kale, Joint Director, Shikshan Shulk Samiti, Mumbai, M.S.
3. Shri M.R. Jain, Associate Professor, Department of Accountancy.

3. To confirm the minutes of last meeting of Governing Body held on 5th December, 2019

There being no suggestions it was RESOLVED that the minutes of last meeting of Governing Body held on 5th December, 2019 be confirmed and signed.



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4. Principal's review of the activities & major events

Principal Dr. Hande reviewed the activities of the college after the last Governing Body meeting i.e. covering the second academic term. He informed that the details of the major activities are given in the note already circulated to the members. However, he would like to mention some of the important matters from this report. Regarding examination results, he mentioned that, results of all the examinations have improved compared to the previous year except MA Economics & HoD-Economics had been informed to take measures to improve the results.

He also informed that Mithibai College-Autonomous has been ranked 5th All India & 2nd rank in Maharashtra by Education World Ranking 2020. He also informed that Vice-Principal Dr. Krutika Desai had applied for patent which has been registered on Government website for inviting suggestions/objections, if any. He also informed that 11 research papers in recognized journals have been published by the faculty during this period.

During the COVID-19 pandemic lockdown period from March 26th to May 31st 2020, College had organised 62 On-line Webinars including 6 National & 2 International webinars & 2 Short Term Certificate Courses. The SVKM Management also organised trainings of faculties and other staff in online MS Team platform. This has made the faculty members confident of taking online lectures once academic sessions would start. Principal also informed that online classes for 12th Std. would start from 16th June, 2020.

Dr. Welling emphasized the need to furnish information regarding the number of days taken to declare the results keeping in mind the statutory requirement. He also mentioned that the Impact factors of the recognised journals where research papers have been published should be mentioned. The Principal noted the suggestions for future compliance.

Members noted the review of activities presented by Principal.

5. To consider the Recommendations of 7th Academic Council meeting dated 25th February, 2020

The Principal presented the salient recommendations of the 7th Academic council meeting before the Governing Body. The main aspects were taken up as below:

a. Moderation of answer papers:

Proposal of academic council mentions that the Moderators are to be invited from other Institutions and if not available, Moderators may be invited from Sister Institutions of SVKM. If that is also not possible, in order to avoid delay, senior teachers from the

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respective department may be asked to moderate. The Principal stated that the Academic Council made this recommendation to enable the results to be declared in time.

There was discussion on the recommendations. UGC nominee Dr. Latha Pillai emphasized that all the examination matters including moderations should be in the purview of COE and Examinations & Evaluation Committee. Appointment of moderators should not be done by the department but by the COE and the Examinations & Evaluation Committee, after the list of moderators was approved by the Academic Council. As regards the proposal now made the members felt that this has to be seen in the context of the process that is followed for appointing moderators and utilising their services. The Chairman felt that this matter may be referred to a Committee consisting of Shri.Asoke Basak, Shri.Shalin Divatia, Dr. M.N. Welling, Mr. Ashish Apte, Prin. Dr. Rajpal Shripat Hande, Ms.Alka Shukla and a Senior Professor from the Examination Committee. The committee may discuss and take further decision in the matter.

The Chairman also instructed that Ms. Alka Shukla, CoE may be invited in Academic Council meetings whenever examination matters are placed.

b. Revisiting "Grading system norms adopted by the Governing Body:

The Principal informed that since the adoption of grading norms by the Governing Body, directives have been issued from Government of Maharashtra to include marks along with grades on grade cards. He also mentioned that the representations were received from some students to go back to the University grading system to avoid discrimination among students. The Principal informed that the Academic Council revisited the grading norms and have made the present recommendations for consideration.

After some discussion the Chairman emphasized that the teachers should put more efforts to improve the quality of education to become a brand or benchmark autonomous college, and that no compromise should be accepted in the examination & evaluation system which will dilute the standard or rigour of the evaluation system. Although a view was expressed that uniform grading pattern should be adopted across all colleges in the country, it is noted that there was no such legal compulsion. It was also noted that the grading norms adopted by St. Xavier's College was different from the University system. It was decided not to deviate from the existing grading system adopted by the college and approved earlier by Governing Body. It was also decided that if any review is to be taken the grading system of St. Xavier's College should be taken as a benchmark.



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c. Ph.D. programs:

The Principal at the outset stated that the recommendations regarding Ph.D. process are based on the views expressed by honourable member Shri. Shalin Divatia in the preceding Governing Body meeting. Keeping this in mind details have been worked out regarding admission procedure for Ph.D. and the course work to be carried in the college. Exercise has been done after studying the system followed in renowned Universities and recommendations were now presented for consideration of the Governing body. The recommendations include interalia, course work modalities & passing standards. The Chair emphasized that Ph.D. is a serious matter involving many important aspects. The recommendations should be thoroughly discussed by comparing with the norms and procedure of NMIMS & other benchmark University norms and thereafter may be placed in the next Governing Body with detailed reasoning.

d. Recommendations regarding conduct of re-examinations:

The consideration of the recommendations of the Academic Council to conduct re-examinations twice a year along with regular semester examination was deferred. Other recommendations of the 7th Academic Council meeting dated 25th February 2020 were adopted.

6. Recommendations of 8th Academic Council meeting dated 16th April, 2020 regarding Credit Policy.

Principal Dr. Hande requested Dr. Meenakshi Vaidya, Vice Principal-Science to present the Credit Policy document as recommended by the Academic Council.

Dr. Meenakshi Vaidya presented the credit policy proposal which involves many important issues like syllabus, grades, workload related to teachers and infrastructure matters. After some deliberations on the recommendations, it was suggested that the Credit Policy document be referred back to Academic Council for more thorough consideration and thereafter be presented before the Governing Body with clear proposal. The Chair also instructed Mrs. Nimisha Dalal to look after the issues of infrastructure and the time table matters of junior college, requirements of laptops and other gadgets required for implementation of the accepted credit policy.

It was RESOLVED to pass the Recommendations of 8th Academic Council meeting dated 16th April, 2020 excluding the Credit Policy document.



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7. To consider the Recommendations of the Finance Committee meeting dated 17th March, 2020.

The recommendations of the Finance Committee meeting dated 17th March, 2020 were placed before the Governing Body.

The Principal informed that the budget showed huge deficit of Rs. 9.81 crores in the year 2018-19 which is likely to have increased to Rs. 11.23 crores in the year 2019-20. The Finance Committee have recommended for increasing the fees to reduce the ever increasing deficit. With the proposed increase also, the deficit for the year 2020-2021 will remain at estimated amount of Rs. 8.79 crores.

While appreciating the financial support provided by the management to the college to meet the deficit, the university nominee-Dr.Ancy Jose stated that during this pandemic period, it would be proper to defer the fee revision at least for academic year 2020-21.

However, the Chairman stated that the loss is becoming unbearable and looking at such a huge deficit it is very difficult to sustain the Institution. After some deliberation on the matter, the recommendations of Finance Committee were adopted which are attached as Annexures.

8. Any other item with the permission of the Chair.

Principal, Dr. Hande informed the house about the University circular dated 22/5/2020 regarding the F.Y/S.Y promotion of students to next higher class. He informed that this circular has been discussed by COE & EEC members and the same may be adopted. The Chair instructed that this should be discussed with Shri. Asoke Basak, Shri. Shalin Divatia by Prin. Dr. Hande and thereafter decide about the modalities of implementing the same.

There being no other matter, the meeting ended with a vote of thanks to the Chair.

Dr. Krutika B. Desai
Ex-Officio-Governing Body
(In-Charge Principal)

Amrisha Patel
Chairman, Governing Body